

DATE: June 30th, 2005

TIME: 6:30 p.m.

LOCATION: Conference Call

Meeting Opened: 6:30 p.m.

Meeting Closed: 8:00 p.m.

Next Meeting: Next meeting will be held on Thursday July 27<sup>th</sup>, at 6:30 p.m. This meeting is at Medinah Country Club.

## Summary of Meeting Minutes

6/30/2005

1. The Organization has received informational DVD's from SHS – the board decided to distribute copies of the video to families at the Annual meeting.
2. The Organization has received 3-4 sales of scales and 3-4 sales of bread machines from the new posting on our site. We are instituting new pricing which will be posted on our web site. Our fund raising chair will be contacting Virginia Schuett to have her link our sales site to the National PKU News Website.
3. The Organization received a refund from our insurance company.
4. The Board discussed how we would disburse funds ear-marked for researched. Several options were discussed and will finalize over the next few months. It was discussed to post a solicitation form on our web site for researchers needing funds and to get further information from clinical doctors on researchers in need of funding.
5. The annual meeting to-do list was reviewed. The participants for the annual meeting's multi-age panel were discussed and a draft list of participants was started. The board also discussed ideas for the Children's program, including herb gardens and a scavenger hunt and we reviewed and finalized the annual meeting flier to go out with the invitations. A theme was decided on by the board for the meeting – PHEnomenal future.
6. It was communicated that the PKU press was at the printer and the proof should be ready by the first week of July. The communications chair will be working with the web master to add new recipes including the grilling recipes to the web site as well as the International PKU portal.
7. The board received updates on the scholarship program – no applications have been received as of yet.
8. The mentoring program update included three volunteers for the program currently, the logo has been placed on the updated brochure, the brochure will be updated based on feedback and resent to the board for review and our president, Joe, indicated he would like the mentoring program mentioned at the annual meeting.
9. The fundraising chair indicated there has been no feedback from the restaurant regarding the 2006 Dinner/Live auction and it will probably need to be postponed until 2007 due to the planning effort. The fundraising committee has been discussing holding a Scotch doubles bowling tournament in place of this event for 2006.
10. The organizations grilling event was a success and an article and pictures will be submitted for inclusion in the next PKU Press. The Creative School Lunches has had 15 responses so far and Anne Kozek will be present at the program.



11. The cooking seminar with Malathy is scheduled for March 4<sup>th</sup> and 5<sup>th</sup> 2006 – UIC has two rooms available for this event. The hospitality committee's needs assessment is going out in the next press, please fill out and return to Lisa Irgang.
12. The legislative committee did not meet in May. An NBS committee meeting is scheduled to take place in November, 2005.
13. Including Allied Disorders in the organization – we are voting to change our by-laws for this inclusion at the annual meeting, we have new information posted on our organization's web site, the board will work on a strategic plan to include allied disorders in our current functions.
14. The Access Database Licenses have been received and are being distributed. The plan is to create the member database and then a map of families and have the ability to print an updated directory for 2006 and maintain an e-mail list of members.